April 27, 2021 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on April 27, 2021, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Amato, Keese, Gaudin, Melancon,Landry and Stafford were all present and Airport Director, Jason Ball, was also in attendance.
2. Chairman Webre explained the outcome of the Capital Outlay request and priority program funded by the state. Neither of our requested projects were funded with priority.
3. A motion by Commissioner Gaudin seconded by Commissioner Melancon to approve the meeting minutes from March as presented; motion carried unanimously.
4. Finance- Mr. Ball explained that the month showed a loss for the month in fuel sales but that was due to the purchase of two loads of fuel. Budget remaining is still on track and under budget for the year and larger purchases will be made at end of year to furnish the lobby. Motion made by Commissioner Amato seconded by Commissioner Stafford to accept; motion carried.
5. Legal- Adam and I got together and sent the red line amendment to the lease and was sent to Mr. Lalumandier. He was asked to read over and make sure everything we discussed was included. Commissioner Stafford suggested drafting the letter regarding the escalation clause now rather than later to show good faith.
6. Engineering Report was presented by Jeff Sumner(PEC)
   1. Mr. Sumner stated that we received the paperwork to approve the airspace for the terminal building expansion. Also stated that the T Hangar project is finished and one repair had to be made. We will pay out the retainage, given all repairs are complete.
   2. The Terminal Apron Reconstruction map was handed out and discussed. Next step will be design for the reconstruction of the ramp which will follow the next year. Grant applications are approved but a resolution was presented for approval to submit the entire request package to FAA. Resolution for the Terminal Apron Reconstruction Design Phase read out loud. Motion to approve made by Commissioner Amato Seconded by Commissioner Stafford. Motion carried.
   3. The Master Plan was discussed as far as timeline to finish project and also the timeline for the fuel system project. The plans for the fuel system will be submitted to the fire marshal for approval.
7. Operations- Fuel sales are still looking great. Ascension Chamber hosted their banquet at the airport and was a huge success. Kelsey is leaving for another job so that puts Jason back working the line. We have had a few potential candidates but no success as of yet filling the soon to be vacant position. All the new stickers came in for the Titan Rebranding. Hendricks is still trying to remove the dumpster from the project area. The airport dumpsters have been moved inside the fence. Waterline application has been submitted and the application fee will be mailed out. We are waiting for the estimate to come back from the water company.
8. Chairman: Lease increases will be looked at before lease renewal.
9. Old Business:
   1. Corporate Hangar- In works.
   2. Cirrus Training Center- Mickey will have plane delivered next month.
   3. Master Plan- discussed in report.
   4. CIP- due in August.
10. New Business
    1. Resolution Authorizing the chairman to sign a grant for the CRRSA in the amount of 23,000 dollars. Motion made by Commissioner Gaudin Seconded by Commissioner Amato Motion Carried
    2. Resolution authorizing the chairman to sign a grant with LADOTD for the terminal building expansion. Resolution read aloud. Motion made by Commissioner Amato Seconded by Commissioner Stafford. Motion Carried
11. Next meeting scheduled for Tuesday May 25, 2021
12. Motion to adjourn made by Commissioner Gaudin, seconded by Commissioner Stafford. Motion Carried.

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Richard Webre, Chairman Kevin Landry, Secretary